

TONBRIDGE & MALLING BOROUGH COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

28 January 2014

Report of the Chief Executive

Part 1- Public

Matters for Recommendation to Council

1 OVERVIEW AND SCRUTINY COMMITTEE – ANNUAL REPORT

To receive and endorse a report on the business undertaken by the Committee over the past year.

1.1 Background

1.1.1 In June 2013, the Council's Annual Governance Statement for 2012-13 was presented to the Audit Committee. This identified areas in which governance arrangements could be further enhanced. One of the action points agreed was:

Overview & Scrutiny Committee annual reporting – the Council is considered to have a robust and active scrutiny function, however it is considered that transparency could be further improved if this committee published an annual report on its activities.

1.1.2 This report therefore sets out a draft Annual Report for endorsement by the Committee and for referral to Council. The draft report is attached as Annex 1.

1.2 Legal Implications

1.2.1 None

1.3 Financial and Value for Money Considerations

1.3.1 As addressed via individual reviews.

1.4 Risk Assessment

1.4.1 n/a

1.5 Equality Impact Assessment

1.5.1 See 'Screening for equality impacts' table at end of report

1.6 Recommendations

1.6.1 That the draft Overview and Scrutiny Annual Report, as attached as Annex 1, **BE ENDORSED.**

Background papers:

contact: Mark Raymond

Nil

Julie Beilby
Chief Executive

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	This report deal with internal procedures only.
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	-	-
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.